



# WCC Individual Placement: Education, Outreach, and Monitoring Assistant

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## Position Description

**Mid-Columbia Fisheries Enhancement Group (MCF)** is looking for a passionate individual to fill the position of Education, Outreach, and Monitoring Assistant, through the Washington Conservation Corps (WCC) Individual Placement program

This position is ideal for an outgoing, organized, detail-oriented and independently motivated person with experience working with the public and a passion for the outdoors and environmental education. The Education, Outreach, and Monitoring Assistant will have a variety of responsibilities during the 11-month service term with Mid-Columbia Fisheries Enhancement Group. Project responsibilities will include coordinating volunteer work parties to improve fish habitat, attending community outreach events, assisting with in-class and field based educational experiences for K-12 students, assisting with the creation educational materials and resources, clerical and logistical support, and working alongside MCF staff and seasonal technicians to assist with a variety of field work which may include but is not limited to: monitoring the success of restoration projects, restoration and stewardship activities, and bull trout recovery.

Mid-Columbia Fisheries Enhancement Group is a non-profit organization dedicated to protecting and restoring wild salmonid populations and their habitats through restoration, protection, education, and community involvement throughout our region. Mid-Columbia Fisheries is part of a statewide network of Regional Fisheries Enhancement Groups working to restore and protect fish populations and habitat. Mid-Columbia Fisheries is a non-profit (501c3) organization governed by a volunteer board of directors. We sponsor and implement priority restoration, fish passage, and habitat protection projects throughout our region. We provide educational and community outreach programs that promote the long-term commitment our society needs to protect fisheries resources. Mid-Columbia Fisheries works throughout south-central Washington with communities along tributaries to the Columbia River, including the Yakima River, the Klickitat River, the White Salmon River, and the Wind River.

This is an 11-month AmeriCorps position starting on October 1st, 2024

## Position Responsibilities

- Education and Outreach – Assist with & occasionally lead outreach and education events to teach people of all ages about native salmonids and their habitat. Education and Outreach activities include K-12 field trips, classroom lessons, salmon dissections, and other public events for community members of all ages.

- *Adopt-a-Stream coordination* – Recruit new groups and coordinate with existing groups to conduct semi-annual stream clean-ups.
- *Volunteer management* – Organize and host volunteer work events. Duties consist of recruiting community volunteers, site preparation and clean up before/after events, coordinating logistics and supplies, ensuring volunteer safety, and educating volunteers about the importance of their contributions.
- *Monitoring and Stewardship* – Duties may include working with MCF staff to plant native plants, control invasive and non-native weeds, monitor vegetation, support in-stream restoration projects, and assist with other field work as needed.
- *Office assistance* – Duties include assisting other staff with a variety of office tasks, including but not limited to: data input, updating social media and web pages, and supporting day-to-day operations of Mid-Columbia Fisheries with clerical duties such as making copies, organizing supplies, conducting inventory, etc.

### **Required Qualifications**

- Must be 18-25 years old, with exceptions for those with military service or mental or sensory disabilities.
- Must be a U.S. Citizen, U.S. National, or Lawful Permanent U.S. Resident Alien.
- Per legislative mandate, priority will be given to Washington state residents.
- A valid driver's license, clean driving record, and the ability to safely drive agency vehicles.
- Ability to pass a national service criminal history check.
- Demonstrated experience working with and speaking to the public.
- Experience in or passion for environmental education, ecology,, and/or fisheries conservation
- Ability to serve outside in all types of weather and capable of repeatedly lifting 50 lbs into and out of trucks and walking 3 miles daily over steep or uneven terrain
- Impeccably detail oriented with great organizational skills
- Self motivated and able to independently manage a schedule and complete tasks with limited supervision
- Friendly, outgoing demeanor and ability to work well alone and in a team
- Proficiency with MS and Google Suite, including Excel
- Experience with data entry, organization, and assessment
- A can-do attitude and willingness to be flexible and learn new skills

### **Desired Qualifications**

- A college degree in the biological or environmental field is preferred, but not required
- Experience working in outdoor and remote settings
- Working knowledge of native plant & fish species and the ecology of Central Washington
- Familiarity with scientific survey methods and tools as related to habitat, fish, and/or vegetation surveys

**AmeriCorps Eligibility:** Must be a U.S. Citizen, U.S. National, or Lawful Permanent U.S. Resident Alien

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## Pay and Benefits

- Living allowance of \$1,441 \*twice a month (\$2,882 per month, before taxes)
- AmeriCorps Education Award of \$7,395 (scholarship) upon successful completion of the 11-month contract (1,700 service hours).
- Educational loan forbearance from AmeriCorps on qualified loans.
- Health insurance starting on the first day of service. WCC pays the monthly insurance premium.
- Mental health services through the Member Assistance Program (MAP).
- Access to the AmeriCorps Child Care Benefit Program for qualified full-time AmeriCorps State Members who need the benefit to serve.
- Three weeks of paid, professional training in addition to day-to-day training.
- Up to three weeks of personal time off.

**Schedule:** Members generally serve 40 hours over four or five days each week. Occasional evening or weekend work will be required for volunteer, education, and outreach events.

**Start Date:** Oct. 1, 2024

**End Date:** Sept. 5, 2025

**Application: You must complete BOTH steps below:**

1. *Submit an online application on the [WCC website](#) (select this IP position on your application)*
2. *Email resume and cover letter to Tori Wood:  
[education@midcolumbiafisheries.org](mailto:education@midcolumbiafisheries.org)*

**\*\*\*Priority Deadline to apply is July 19th 2024, interviews will begin on July 23rd and continue until the position is filled\*\*\***

## About WCC and AmeriCorps

Washington Conservation Corps (WCC) is an AmeriCorps program that creates future leaders through community involvement and mentorship. The program supports more than 350 members and experienced staff statewide who restore critical habitat, build trails, lead volunteers, educate youth, and respond to local and national disasters. Learn more on the [WCC website](#).

AmeriCorps, a federal agency, brings people together to tackle the country's most pressing challenges, through national service and volunteering. AmeriCorps members and AmeriCorps Seniors volunteers serve with organizations dedicated to the improvement of communities. AmeriCorps helps make service to others a cornerstone of our national culture. Learn more at [AmeriCorps.gov](#).

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